

PRESIDIO BOWL ENTIRE CENTER RENTAL RESERVATION CONTRACT

To reserve Presidio Bowl for a private event, we require a **NON-REFUNDABLE** reservation deposit. The deposit will be credited to your event's account and subtracted from the final bill. The deposit amount is 50% of the event minimum. All remaining charges will be collected at the end of the event. Should a change or cancellation be necessary, a **minimum of TWO WEEKS** advance notification will be required. Your deposit will be credited to a future event, or you will receive house credit. No changes in date or time will be permitted within two weeks of event date. Failure to show-up for an event will result in forfeiture of deposit. **I acknowledge the change and cancellation policy.**

\_\_\_\_\_(initials)

A buyout of Presidio Bowl includes exclusive use of the bowling center and patio area (weather permitting). Unlimited bowling, shoe rental, bowling equipment, use of audio system, (wireless microphone and music player) use of video system, (display of logos, backgrounds, videos and slideshows on our TV's and LED wall), and guest Wi-Fi are also included. A minimum of 30 minutes set up time before scheduled start time and 30 minutes teardown time after scheduled end time are also included.

Today's Date: \_\_\_\_\_

Name and/or Organization: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Email Address: \_\_\_\_\_ Contact Phone: \_\_\_\_\_

Date of Event: \_\_\_\_\_ Day of Week: \_\_\_\_\_

Time of Event: From: \_\_\_\_\_ To: \_\_\_\_\_  
**Please choose your time carefully, as you will be charged for the scheduled time. Parties arriving late will not receive extra time. Your reservation will only be held until your deposit is exhausted.** \_\_\_\_\_(Initials)

Approximate Number of Guests: \_\_\_\_\_

Rate: # of hours \_\_\_\_ # 1 **Wednesday through Saturday after 5PM (Four Hour Minimum)**  
**\$1,600.00 per Hour** plus a minimum spend of **\$1,100 per Hour** for food and beverage.  
\*Minimum Reservation Total=\$10,800  
Sales tax is not included and does not count toward the minimum food and beverage requirement. 8.625% sales tax and 18% gratuity will be added to all food and beverage purchases.

# of hours \_\_\_\_ # 2 **All other times (Three Hour Minimum)**  
**Events less than four hours in duration may not start between 6:15 PM and 8:45 PM**  
**\$1,400.00 per Hour** plus a minimum spend of **\$900 per Hour** for food and beverage.  
\*Minimum Reservation Total-Three Hours=\$6,900 Four Hours=\$9,200  
Sales tax is not included and does not count toward the minimum food and beverage requirement. 8.625% sales tax and 18% gratuity will be added to all food and beverage purchases.

\*Minimum Reservation Total (copy applicable minimum total reservation amount from appropriate section above):  
\$ \_\_\_\_\_ + 8.625% sales tax and 18% gratuity on F&B

**ABSOLUTELY NO OUTSIDE FOOD OR BEVERAGE MAY BE BROUGHT INTO PRESIDIO BOWL. THE ONLY EXCEPTIONS WILL BE FOR SELECTING THE CATERING OPTION AND FEE BELOW AND/OR FOR WINE AND CHAMPAGNE WHICH ARE SUBJECT TO THE CORKAGE FEES BELOW. I UNDERSTAND THIS POLICY WILL BE STRICTLY ENFORCED.** \_\_\_\_\_(Initials)

Catering and Corkage:---**We are planning to have our event catered by an outside company:** No: \_\_\_\_\_ Yes: \_\_\_\_\_ TBD: \_\_\_\_\_  
Presidio Bowl allows your event to have food catered by an outside company with an additional fee of \$25 per guest. This fee may be subtracted from the food and beverage minimum in the appropriate section above. Your caterer must provide evidence of insurance naming Presidio Bowling Center, Inc. as also insured. **A food truck is considered a caterer and requires additional permitting and fees required and charged by the Presidio Trust. This process takes at least four weeks to complete. Non-permitted food trucks will not be allowed to operate in the Presidio.** No alcoholic beverages may be brought in or provided by the caterer. Your caterer is welcome to use our kitchen facility but will only have access to the area 30 minutes before the scheduled start of your event. We require a walkthrough with your caterer before your event.

Wine and Champagne may be brought in with a corkage fee of \$25 per 750ml bottle or equivalent for the first four bottles or equivalent, and \$50 for each additional 750ml bottle or equivalent. Any corkage fees will count towards minimums.

**I acknowledge the catering and corkage rules and agree to all fees associated should our event be catered by anyone except Presidio Bowl.** \_\_\_\_\_(initials)

**I acknowledge the minimum reservation total:** \_\_\_\_\_(initials)

**Full payment is due at the end of the event unless invoice arrangements are made prior to the event. We do not store credit card information from deposits. Invoices will have an 18% gratuity added to the pre-tax food and beverage portion of the invoice:** \_\_\_\_\_(initials)

Deposit Amount Received: \_\_\_\_\_ Cash \_\_\_\_ Check # \_\_\_\_\_ CC Last 4 \_\_\_\_\_

Presidio Bowl Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Contracts returned by email are not valid until received with applicable deposit, verified, signed and dated by Presidio Bowl. No contract is valid without a Presidio Bowl signature. No phone reservations. I have read and agree to abide by all of the terms and conditions of the above contract.**

Customer Signature: \_\_\_\_\_ Date: \_\_\_\_\_